

Principles to be followed when calculating charges

The factors that must be taken into account when applicable, in calculating the estimated time that an officer will need to satisfactorily discharge the chargeable function for a particular project as listed below:-

- a) the average hourly rate at which officers are to be charged at calculated in accordance with the CIPFA guidance.
- b) the existing use of a building, or the proposed use of the building after completion of the building work;
- c) the different kinds of building work described in the Building Regulations (Regulation 3(1)(a) to i(14) of the Principal Regulations);
- d) the floor area of the building or extension;
- e) the nature of the design of the building work and whether innovative or high risk construction techniques are to be used;
- f) the estimated duration of the building work and the anticipated number of inspections to be carried out;
- g) the estimated cost of the building work;
- h) whether a person who intends to carry out part of the building work is a person mentioned in regulation 12 (5) or 20B (4) of the Principal Regulations (15) in respect of that part of the work;
- i) whether in respect of the building work a notification will be made in accordance with regulation 20A (4) of the Principal Regulations (16);
- j) whether an application or building notice is in respect of two or more buildings or building works all of which are substantially the same as each other;
- k) whether an application or building notice is in respect of work which is substantially the same as building work in respect of which plans have previously been deposited or building works inspected by the same local authority;
- l) whether chargeable advice has been given which is likely to result in less time being taken by the local authority to discharge its chargeable function.

